



# OFFICE OF THE SECRETARY OF STATE DRIVER SERVICES DEPARTMENT

DRIVER SERVICES — CDL UNIT  
2701 S. DIRKSEN PKWY.  
SPRINGFIELD, IL 62723  
217-785-3108  
[www.cyberdriveillinois.com](http://www.cyberdriveillinois.com)

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## HAZMAT APPLICANTS

### Procedure for Obtaining a TSA Security Threat Assessment

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The Illinois Secretary of State's office adheres to the federally mandated fingerprinting and background check requirement for obtaining a Hazardous Materials Endorsement established by the Transportation Security Administration (TSA). Commercial Driver's License (CDL) holders applying for or renewing a Hazardous Materials Endorsement must submit to a fingerprint background records check prior to issuance of the endorsement. If you are renewing after the expiration date of the CDL, the Hazardous Materials Endorsement cannot be retained until the results of the background records check are received from the TSA. To renew a CDL with a Hazardous Materials Endorsement, please begin the process 60 days prior to the expiration date on the CDL.

#### Obtaining a TSA Security Threat Assessment

Universal Enrollment Services (UES) coordinates the Hazmat Threat Assessment Program for TSA. Please follow the procedure below to apply for a security threat assessment. Applicants who have or are applying for a Hazmat Endorsement on their Illinois CDL will be unable to obtain the endorsement until a security threat assessment clearance has been received by the Illinois Secretary of State's office.

**Step 1: Pre-Enrollment Process** — Applicants should complete the pre-enrollment application by visiting the UES website at <https://universalenroll.dhs.gov/#hme-home> or by calling the UES Call Center at **855-347-8371**. After the pre-enrollment process is completed, the applicant must make an appointment to visit a UES enrollment center to complete the application process, pay the appropriate fee and be fingerprinted for TSA approval. Upon completion of their application, applicants will be given a confirmation number for their records.

**Step 2: Application and Fingerprinting Appointment** — After completing the pre-enrollment process, applicants must be fingerprinted and provide their identity/immigration documentation at one of the UES enrollment centers nationwide. Applicants must provide acceptable identification documents at the appointment to be fingerprinted. For a list of required identification and proof of citizenship/immigration eligibility documents, please visit [https://www.tsa.gov/sites/default/files/twic-hazmat\\_factsheet\\_072915.pdf](https://www.tsa.gov/sites/default/files/twic-hazmat_factsheet_072915.pdf). For information about and directions to your nearest enrollment center, please visit <https://universalenroll.dhs.gov/locator?hme=true&nro=true>.

**Step 3: Security Threat Assessment** — Based on information provided to UES on the TSA application, TSA will perform a threat assessment for each applicant. The Illinois Secretary of State's office and the applicant will receive notification from TSA with the results of the assessment.

**Step 4: Status** — Applicants should receive notification from TSA within two weeks of their UES fingerprinting appointment. For information on the status of the application, please call the UES Call Center directly at **855-347-8371**.

The Illinois Secretary of State's office is prohibited from issuing or renewing a Hazardous Materials Endorsement until the results of the background records check are successfully completed by TSA and received by the Secretary of State's office. Upon notification from TSA, the Secretary of State's office will notify the applicant/driver to visit a CDL facility for issuance of a Hazardous Materials Endorsement.



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**CDL FACILITY LOCATIONS FOR WRITTEN AND DRIVE EXAMS**

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| Bradley<br>111 Village Square<br>Shopping Plaza<br>Bradley, IL 60915 | Marion<br>1905 Rendleman St.<br>Marion, IL 62959                     | Princeton<br>225 Backbone Rd. East<br>Princeton, IL 61356 | South Holland<br>41 W. 162nd St.<br>South Holland, IL 60473   |
| Charleston<br>1010 E. St.<br>Charleston, IL 61920                    | Mascoutah/Lebanon<br>9221 Beller Dr., Route 4<br>Mascoutah, IL 62258 | Quincy<br>2512 Locust St.<br>Quincy, IL 62301             | Springfield<br>2701 S. Dirksen Pkwy.<br>Springfield, IL 62723 |
| Danville/Tilton<br>#5 Southgate<br>Tilton, IL 61833                  | Moline/Silvis<br>2001 Fifth St., Ste. 10<br>Silvis, IL 61282         | Rantoul*<br>421 S. Murray Rd.<br>Rantoul, IL 61866        | West Chicago<br>721 Kress Rd.<br>West Chicago, IL 60185       |
| DeKalb<br>1360 Oakwood St.<br>DeKalb, IL 60115                       | Olney<br>1302 S. West St.<br>Olney, IL 62450                         | Rockford CDL<br>4734 Baxter Rd.<br>Rockford, IL 61109     | * Class B and C CDL drives only.                              |
| Elk Grove Village<br>650 Roppolo Dr.<br>Elk Grove Village, IL 60007  | Peoria<br>3311 N. Sterling Ave., #12<br>Peoria, IL 61604             | Salem<br>1375 W. Whittaker St.<br>Salem, IL 62881         |   |

**You may schedule your road exam at [www.cyberdriveillinois.com](http://www.cyberdriveillinois.com). Click "CDL Appointment" under "eServices" to schedule an appointment using *Illinois FAST PASS*.**

**CDL FACILITY LOCATIONS FOR WRITTEN TEST ONLY**

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| Belleville<br>400 W. Main St.<br>Belleville, IL 62220  | Edwardsville<br>1502A Troy Rd.<br>Edwardsville, IL 62025   | Lake Zurich<br>951 S. Rand Rd.<br>Lake Zurich, IL 60047  | Pontiac<br>507 Crane St.<br>Pontiac, IL 61764                            |
| Bethalto<br>20 Terminal Dr., Ste. 103<br>East Alton, IL 62024  | Effingham<br>444 S. Willow St.<br>Effingham, IL 62401  | Macomb<br>466 Deer Rd.<br>Macomb, IL 61455               | Roanoke<br>102A N. 6th St.<br>Roanoke, IL 61561                          |
| Bloomington<br>1510 W. Market St.<br>Bloomington, IL 61701   | Fairfield<br>307 N. Market Ave.<br>Fairfield, IL 62837   | Mattoon<br>2020 Charleston Ave.<br>Mattoon, IL 61938     | Robinson<br>1321 E. Main St.<br>Robinson, IL 62454                       |
| Carbondale<br>2516 W. Murphysboro Rd.<br>Carbondale, IL 62901  | Freeport<br>1054 N. Riverside Dr.<br>Freeport, IL 61032  | Metropolis<br>1112 W. 10th St.<br>Metropolis, IL 62960   | Rockford Central<br>3720 E. State St.<br>Rockford, IL 61108              |
| Carmi<br>1128 W. Oak St.<br>Carmi, IL 62821  | Galesburg<br>1066 E. Losey St.<br>Galesburg, IL 61401  | Morris<br>425 E. Route 6<br>Morris, IL 60450             | Sparta<br>202 W. Jackson St.<br>Sparta, IL 62286                         |
| Champaign<br>2012 Round Barn Rd.<br>Champaign, IL 61821  | Hillsboro<br>2010 N. School<br>Hillsboro, IL 62049   | Nashville<br>480 N. Kaskaskia St.<br>Nashville, IL 62263 | Springfield — Klein & Mason<br>316 N. Klein St.<br>Springfield, IL 62702 |
| Decatur<br>3149 N. Woodford St.<br>Decatur, IL 62526   | Jacksonville<br>901 W. Morton, Ste. 13<br>Lincoln Square Shopping Ctr.<br>Jacksonville, IL 62650 | Pekin<br>200 S. Second St.<br>Pekin, IL 61554            | Sterling<br>1224 W. 4th St.<br>Sterling, IL 61081                        |
| East St. Louis<br>Community College Ctr.<br>601 James R. Thompson Blvd.<br>Bldg. A, Room 1013-1014<br>East St. Louis, IL 62203 | Jerseyville<br>710 County Rd.<br>Jerseyville, IL 62052   | Plano<br>236 Mitchell Dr.<br>Plano, IL 60545             |  |