

FORM **BCA 15.15**
CORPORATE REQUEST
FORM FOR CERTIFICATES OF GOOD STANDING
AND/OR COPIES OF DOCUMENTS

Illinois Business Corporation Act
Secretary of State
Department of Business Services
Corporations Division
501 S. Second St., Rm. 350
Springfield, IL 62756
www.ilsos.gov

FAX: 217-524-8281
EMAIL: sosbscorpexp@ilsos.gov

_____ File #: _____ Date: _____ Approved: _____

1. Corporation Name: _____
2. Secretary of State File Number: _____
8 digits

Request for:

- Expedited** Certificate of Good Standing\$45
- Expedited** Certified Copy of Articles of Incorporation and all amendments\$75
- Expedited** Certified Copy of Other Document (set forth below)(per document fee) \$75

_____ Name of Document _____ Date Filed _____

In addition to the above fees, an additional payment processor fee is charged when paying by credit card (minimum \$1).

THE PROCEDURE FOR REQUESTING DOCUMENTS HAS CHANGED.
EFFECTIVE 9/1/20 WE WILL NO LONGER ACCEPT CREDIT CARD INFORMATION.
THE CUSTOMER WILL BE REQUIRED TO SET UP AN ACCOUNT.

3. Please complete your payment account on <https://magic.collectorsolutions.com/magic-ui/en-US/Login/ilsos-bs> prior to submitting the copy request. The NCR assigned account number and account name must be set forth below.

_____ NCR assigned account number _____ Account name _____

4. Name and daytime phone number of contact person:

_____ Name _____ Phone Number _____

5. Shipment method (**SELECT ONE**):

- Regular Mail **(Complete item 6a.)**
- United Parcel Service **(Complete item 6a & 6b.)**
- Email **(Complete item 6c.)**

- 6a. Send to:

_____ First Name _____ Middle Name _____ Last Name _____
_____ Number _____ Street _____ Apt./Ste. # _____
_____ City _____ State _____ ZIP _____

- 6b. UPS Account Number: _____

_____ Account Number _____ Account ZIP _____

- 6c. Email address: _____

Expedited requests will be sent out within 24 hours via the above selected method.