

BYLAWS OF THE ILLINOIS GOVERNMENT DEPOSITORY COUNCIL

ARTICLE I. Name.

The name of this organization shall be the Illinois Government Depository Council.

ARTICLE II. Purpose.

Section 1. General.

The purpose of the Illinois Government Depository Council is to advise the Illinois State Library on government information issues related to the Federal and State depository library programs.

Section 2. Federal Depository Program.

Council functions shall include:

1. Reviewing the performance of the Federal Depository Library Program in Illinois.
2. Making recommendations to the Illinois State Library/Regional Library (ISL/Regional) and the Government Printing Office regarding the Federal Depository Program.
3. Reviewing and revising the Illinois State Plan for Federal Document Depositories.
4. Encouraging and coordinating cooperative efforts in the State.
5. Implementing the objectives of the State Plan.
6. Enlisting continuing support for the State Plan.

Section 3. State Depository Program.

Council functions shall include:

1. Reviewing the performance of the Illinois State Documents Depository Program.
2. Making recommendations to the Illinois State Library regarding the Program.
3. Encouraging and coordinating cooperative efforts in the State.

ARTICLE III. Membership.

Section 1. General.

The membership shall consist of not more than eleven members.

Section 2. Membership makeup.

The members shall be documents librarians representative of the types of Federal and State depository libraries in Illinois: academic, public, and special, including law libraries. Geographical representation shall be a consideration in their appointment. One member shall always be the Documents Coordinator, Illinois State Library, and one member shall be from a non-depository library. One non-librarian with special expertise or interest in the depository library programs may also serve.

Section 3. Term of Office.

The term of office shall be two years beginning on the State's fiscal year.

Section 4. Vacancies

Vacancies on the Council shall be filled by the Director of the Illinois State Library after consideration of recommendations from the Council, ILA GODORT Forum, and other depository librarians.

Section 5. Liaison Membership.

The ILA GODORT Forum shall be invited to appoint a representative to act as liaison.

Section 6. Duties.

Each member shall act as liaison to other depository libraries, and shall serve on Council committees.

ARTICLE IV. Officers.

Section 1. Officers.

The officers shall be the Chairperson and Secretary.

Section 2. Selection of Officers.

Chairperson. The Chairperson shall be the Regional Library representative and shall prepare minutes of all meetings of the Council.

Section 3. Duties.

Secretary. The Secretary shall maintain accurate written minutes of the Council meetings and record the roll at each meeting. The Secretary shall also keep copies of Council reports.

ARTICLE V. Meetings.

Section 1. Regular Meetings.

The Council shall meet on a quarterly basis. All matters considered at these meetings shall be decided by a majority of all members of the Council.

Section 2. Additional Meetings.

The Chairperson shall call additional meetings as necessary or upon the request of Council members.

Section 3. Open Meetings.

All meetings of the Council shall be open to the public. Notice of meetings shall be posted on the State Library's website and agendas shall be posted on the State Library's website as well as at the entrance to the State Library and the meeting room.

Section 4. Meeting Locations

All meeting may be held electronically, as conference calls or in person, as long as at least one location is accessible to the public and public notice is posted at that location in accordance with Open Meetings Act (5 ILCS 120/2.02).

Section 5. Public Comment.

Time shall be available at each meeting for public response. Citizens of Illinois may address the Council by notifying the Chair five (5) days prior to the meeting. Public comment may be restricted only under the provisions of the Open Meetings Act (5 ILCS 120).

Section 6. Parliamentary Authority.

Parliamentary authority for meetings shall be *Roberts Rules of Order*, latest edition.

Section 7. ISLAC Guidelines

All Council meetings will follow the Public Participation at Illinois State Library Meetings rules including "Rules for Public Comments" and "Rules for Attendance by a Means Other Than Physical Presence", as long as they adhere to the Open Meetings Act (5 ILCS 120), (https://www.cyberdriveillinois.com/departments/library/about/committees/public_participation.html#Attendance).

ARTICLE VI. Reports.

Section 1. Reports of Meetings.

The Secretary shall prepare a report of each meeting of the Council. Each report shall be posted on the Illinois State Library's website.

Section 2. Miscellaneous Reports.

Reports on major projects undertaken by the Council and reports on other activities of interest to the depository library community in Illinois shall be prepared by the Chairperson and posted on the Illinois State Library's website.

ARTICLE VII. Amendments.

These bylaws may be amended by two thirds vote of all members of the Council.

Adopted August 24, 1984
Amended September 12, 1986
Amended March 9, 1990
Amended September 14, 1990
Amended November 1, 1990
Amended March 30, 1992
Amended September 21, 2011
Amended February 8, 2012
Amended February 25, 2014
Amended September 28, 2020