



## OFFICE OF THE SECRETARY OF STATE

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JESSE WHITE • Secretary of State and State Librarian

### ILLINOIS GOVERNMENT DEPOSITORY COUNCIL

Illinois State Library  
Gwendolyn Brooks Building  
300 South Second Street  
Springfield, IL 62701-1796  
Monday September 28, 2020  
Conference call and ISL room 309

### MINUTES

**Present via conference call:** Aric Ahrens, Benjamin Aldred, Antony Deter, Debbie Houk, Anne Zald & Blaine Redemer (Chair, ISL staff).

**Not present:** Connie Fleischer

Blaine Redemer called the meeting to order at 10:03 a.m.

Minutes, to the previous meeting, were moved to approve by Benjamin and second by Antony and passed unanimously.

Blaine reported from the State and Federal depository programs over the previous year. Including the shutdown and reopening of the State Library due to Covid 19; the transition to the new catalog system, Alma/Primo and the work with CARLI in creating a profile for government records in a Network Zone profile. ISL is still working on “boundwith” items and setting up a profile. The report continued with an account of the closure of MacMurray College and the receipt of the government publication to the State Library. Also discussed was a survey that went out in late July on the openness of the depository libraries around the state, resulting in the suspension of the Monthly Composite Discard List – although allowing depositories to continue to withdraw materials – and for a time the cession of state publications to depositories that were not able to receive materials through ILDS. The FDLP conference will be held remotely this October 20 – 23.

Anne described the creation and progress of the Census Libguide that she created over the last year. It went up in February of this year, receiving 539 views from January through the last week in September. the first three months (Jan. – Mar. ) receiving the bulk of the views but had dropped off to 63 since May – the speculation was due to the pandemic (see below). The Libguide provided an explanation of the Census, gave educational opportunities with resources in multiple languages and a section regarding how to guard against fraud. Antony point out that the State was at a 71.7% response rate to the census.

The council then went around describing how their institutions were coping. Benjamin reported that UIC was open limited hours with reservations to come into the library. Most staff are working from



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home. This may go on for the rest of the year and into next spring. They are also looking at the situation in Indiana and Wisconsin to see if it will affect policy.

Anthony stated that Dixon PL closed to the public on the 17<sup>th</sup> of March and to the staff on the 20<sup>th</sup> of that month. Staff were able to come back first on the 18<sup>th</sup> of May while offering curbside service. On July 21<sup>st</sup> they opened to limited, 19 hour, access per week with 18 hour curbside. They experienced a surge upon reopening that has dropped down. Anthony expressed decision burnout – worn out by micro decisions.

Debbie reported that McKendree was closed from the end of March to the end of July, at which point only staff returned; current staff and faculty gained access on August 17<sup>th</sup>. The top floor of the library is blocked off, with glass surrounding the circulation and reference desks and the stacks are closed – with staff retrieving materials as needed. The library director quit during this time placing Debbie in that position. There are only 3 librarians and they are looking to hire another staff person to help with evenings and weekends. Meetings have been moved to Zoom.

Anne described how Northwestern was shutdown in March, with 1 in 4 staff furloughed until earlier this month. They lost 2 library personnel in the process. On August 12<sup>th</sup> limited staff were allowed in the building and it was at that time that they notified GPO that they were able to continue to receive materials. Most classes are being offered remotely. In June requests could be made to pick up materials at the library. As part of “Northwestern Wellness” anyone returning from out of state were required to quarantine for two weeks when the library reopened in a limited way to students, faculty and staff who can make an appointment for research space in the building. In September, they started the option where students could make an appointment for a seat in the library. Reference is being offered remotely, the public assistance is being done remotely.

Aric stated that IIT is experiencing a 1% positivity rate. There is some in person instruction. The library has reduced hours – closing at 9:00. The upper floor of the library, since it is an open area, is limited to 50 people, to comply with local orders, and the lower floor is limited to 25. This keeps them at about 15% of normal capacity. They have a limitation of about 25% of staff coming into the building, with younger staff working more in office to help keep older and more vulnerable staff working remotely. Books are held for three day quarantine and Primo reserve books are being digitized by the chapter that is requested. They are hiring a new position, but they are mainly working remotely.

The next item on the agenda was the IDDP (Illinois Documents Depository Program). Blaine reported that the meeting to revamp EDI had not taken place yet. He had hoped that it would have been an in person meeting but it will now need to be done through WebEx. The Illinois Register ceased publication as of vol. 44, issue 24 (June 12, 2020). The IDDP is looking for advisement on the option of allowing depositories to choose the publications that they would receive. The question was whether to offer by agency or by title. Benjamin offered that the option of by agency would be helpful.

Blaine proposed a change to the Federal Depository Documents Discard Procedures. The change, under “Discard Procedure” would limit lists to 500 titles per list or 500 titles posted per day. The motion was moved by Anne and passed unanimously.



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Blaine proposed an addition to the Council Bylaws, adding the Rules for Attendance by a Means Other Than Physical Presence” and “Rules for Public Comments” when they comply with the Open Meetings Act (5 ILCS 120). Anne proposed an amendment to add the URL to the State Library’s page the enumerated the rules. This was moved by Antony and second by Benjamin and passed unanimously. The original motion was then moved by Anne and passed unanimously.

There was then a motion to adjourn by Benjamin and passed unanimously.

Meeting adjourned at 11:07 a.m.



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Guide Id	Guide Name	2020-01	2020-02	2020-03	2020-04	2020-05	2020-06	2020-07	2020-08	2020-09	Total Views
981264	2020 Census	115	208	109	44	14	10	11	13	15	539

