

DOWNSTATE LOCAL RECORDS COMMISSION

In light of the corona virus and the governor's proclamation waiving certain requirements of the Open Meetings Act, the December 1, 2020 meeting of the Downstate Local Records Commission was held by conference call after proper notice has been posted on the website of the Illinois State Archives.

MINUTES

Meeting of December 1, 2020

MEMBERS PRESENT: Pamela Davidson, Knox County Board Chair and Chair of the Commission; Ian Hunt, Designee for the Illinois State Historian; Carol Reed, Macon County Auditor; Jeff Clarke, Mayor of Pawnee; David Joens, Secretary of State Designee

MEMBERS ABSENT:

STAFF PRESENT: Bob Boots, Nicole Goldsby

STAFF ABSENT: None

GUESTS: None

Ms. Davidson called the meeting of the Downstate Local Records Commission to order at 10:03 A.M.

The minutes of the November 4, 2020 meeting of the Downstate Local Records Commission were reviewed by the Commission. Ms. Reed made a motion to approve the minutes as presented. Mr. Clarke seconded the motion. By a roll call vote the motion carried and was approved unanimously.

OLD BUSINESS:

Mr. Joens gave an update on a replacement for the open State's Attorney position.

NEW BUSINESS:

The 2021 Local Records Commission Meeting Dates were presented to the Commission for review. Mr. Clarke made a motion to approve the dates as submitted. Mr. Hunt seconded the motion. By a roll call vote the motion carried and was approved unanimously.

The below listed new applications, add-ons and amendments were discussed. Mr. Clarke made a motion to approve the applications as submitted. Mr. Joens

seconded the motion. By a roll call vote the motion carried and was approved unanimously.

APPLICATIONS:

| County | Agency | Application No. | City |
|------------|--|-----------------|-------------|
| Christian | Pana City Treasurer | 20:177 | Pana |
| Peoria | Chillicothe Community Fire Protection District | 20:178 | Chillicothe |
| Coles | Coles County Airport Authority | 20:179 | Mattoon |
| Logan | West Lincoln Township Relief Office | 20:180 | Lincoln |
| Tazewell | Pekin Township Supervisor and Clerk | 20:181 | Pekin |
| Cumberland | Cumberland Unit School District 77 | 20:182 | Toledo |
| St. Clair | East St. Louis City Clerk | 20:183 | |
| Peoria | Hollis Township | 20:184 | |
| Lake | Lake Co. Circuit Clerk 19th Judicial Circuit | 20:185 | |
| Wayne | Wayne Co. Circuit Clerk 2nd Judicial Circuit | 20:186 | |
| Will | Will Co. Circuit Clerk 12th Judicial Circuit | 20:187 | |

ADD-ONS:

| County | Agency | Application No. | Add-on Item #'s |
|-----------|-------------------------------------|-----------------|-----------------|
| Alexander | 5 Co. Regional Vocational Center | 06:286 | 38-40 |
| DeWitt | Dr. John Warner Hospital | 02:030 | 134 |
| Effingham | Dieterich CUSD 30 | 17:029 | 705 |
| Monroe | Monroe Co. Nursing Home | 96:124 | 22 |
| Richland | Regional Office of Education #12 | 03:254 | 72 |
| Will | Manhattan School District 114 | 90:125 | 48-49 |
| Will | Village of Elwood Police Department | 17:134 | 37 |

AMENDMENTS:

| County | Agency | Application No. | Amendment Item #'s |
|-----------|----------------------------------|-----------------|--------------------|
| Alexander | 5 Co. Regional Vocational Center | 06:286 | 16, 21, 27 |
| St. Clair | Mascoutah Public Library | 15:152 | 6 |
| Effingham | Dieterich CUSD 30 | 17:029 | 703, 704 |

| | | | |
|--------|-------------------------|--------|--------------|
| McLean | Village of Heyworth | 94:170 | 2 |
| Monroe | Monroe Co. Nursing Home | 96:124 | 6, 7, 14, 17 |

PUBLIC COMMENT:

None.

The date of the next meeting of the Downstate Local Records Commission will be Tuesday, January 5, 2021 at 10:00 A.M.

ADJOURNMENT:

Mr. Joens made a motion to adjourn. Ms. Reed seconded the motion. The motion carried and was approved unanimously.