

## **DOWNSTATE LOCAL RECORDS COMMISSION**

In light of the coronavirus and the governor's proclamation waiving certain requirements of the Open Meetings Act, the May 5 meeting of the Downstate Local Records Commission was held by conference call after proper notice has been posted on the website of the Illinois State Archives.

### **MINUTES**

Meeting of May 5, 2020

**MEMBERS PRESENT:** Pamela Davidson, Knox County Board Chair and Chair of the Commission; David Joens, Secretary of State Designee, Ian Hunt, Designee for the Illinois State Historian, Jay Scott, Macon County State's Attorney; Carol Reed, Macon County Auditor; Jeff Clarke, Mayor of Pawnee

**MEMBERS ABSENT:** None

**STAFF PRESENT:** Robert Boots, Travis Schweitzer

**STAFF ABSENT:** None

**GUESTS:** None

Ms. Davidson called the meeting of the Downstate Local Records Commission to order at 10:01 A.M.

The minutes of the March 3, 2020 meeting of the Downstate Local Records Commission were reviewed by the Commission. Mr. Joens noted of typographical errors in the minutes. He said that Mr. Boots' name needed corrected under Old Business" by adding an "s." He also said "Jo Daviess" and "Circuit" were misspelled under the approved applications section and needed to be corrected. Mr. Joens made a motion to approve the minutes as amended. Mr. Clarke seconded the motion. The motion carried and was approved unanimously.

#### **OLD BUSINESS:**

None

#### **NEW BUSINESS:**

The below listed new applications, add-ons and amendments were discussed. Mr. Hunt made a motion to approve the applications as submitted. Ms. Reed seconded the motion. The motion carried and was approved unanimously.

**APPLICATIONS:**

County	Agency	Application No.	City
DuPage	Elmhurst Police Pension Fund	20:056	Elmhurst
Macoupin	Bunker Hill CUSD #8	20:057	Bunker Hill
McLean	McLean Co. Circuit Clerk 11th Judicial Circuit	20:058	
McLean	McLean Co. Circuit Clerk 11th Judicial Circuit	20:059	
Monroe	Monroe Co. Circuit Clerk 12th Judicial Circuit	20:060	
Williamson	Williamson Co. Circuit Clerk 1st Judicial Circuit	20:061	
Grundy	Grundy Co. Circuit Clerk 13th Judicial Circuit	20:062	

**ADD-ONS:**

County	Agency	Application No.	Add-on Item #'s
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**AMENDMENTS:**

County	Agency	Application No.	Amendment Item #'s
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**PUBLIC COMMENT:**

None.

The date of the next meeting of the Downstate Local Records Commission will be Tuesday, June 2, 2020 at 10:00 A.M.

**ADJOURNMENT:**

Mr. Joens made a motion to adjourn. Mr. Scott seconded the motion. The motion carried and was approved unanimously.